

JOB DESCRIPTION

OCCUPATIONAL THERAPIST

DEPARTMENT: CLINICAL SERVICES

REPORTS TO: DIRECTOR OF PATIENT CARE SERVICES

POSITION SUMMARY:

This position is responsible for providing assessment, continuity of treatment and instruction of home health care to patients whose abilities to cope with tasks and activities of daily living are threatened or impaired by development deficits, the aging process and physical injury or illness in accordance with accreditation requirements, Title 22, licensure regulations and the organization's policies and procedures.

ESSENTIAL JOB FUNCTIONS:

- Performs occupational therapy assessment and treatment as prescribed by the referring physician and in accordance with the LMVNA procedure manual and revises treatment plan as indicated.
- Instructs, monitors and progresses patient in the use of therapeutic and self-care activities to improve function and increase independence.
- Instructs family members, caregivers and other LMVNA personnel in the treatment program by encouraging them to follow through with those procedures that they can perform safely or supervise.
- Communicates with physician on a regular basis to keep him/her aware of patient's plan of care, responses and status and ensures physician's orders are followed.
- Communicates, coordinates and consults with other interdisciplinary team members regarding the patient's plan of care, responses and status, including case conferences and HHA supervision.
- Demonstrates understanding of LMVNA and third party payor or treatment guidelines and documentation required for payment.
- Instructs LMVNA personnel as needed.
- Attends case conference meetings and prepares clinical and progress notes as required, submitting documentation in a timely manner.
- Participates in QE process as assigned.
- Understands and adheres to all licensing and certification regulations pertinent to job.
- Participates in a process to maintain good internal and external customer satisfaction.

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- Responsible for maintaining integrity of the medical record for each patient whose care they are managing.
- Legibly documents skilled care and other patient-related forms accurately, timely and appropriately for reimbursement, regulatory and compliance mandates.
- Performs other related duties as assigned by supervisor.

QUALIFICATIONS AND REQUIREMENTS:

EDUCATION:

Accredited school of occupational therapy, license in California, current certificate of registration AOTA.

EXPERIENCE:

One year of successful experience in health care setting. Prefer at least one year of community health rehabilitation experience or home health.

PHYSICAL DEMANDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS:

- Must be able to stand up lift (floor to waist) up to 50 lbs. frequently, level lift up to 24 lbs. frequently and 25-50 lbs. occasionally.
- Must be able to lift and carry up to 10 lbs. 100 feet occasionally, up to 24 lbs. 20 feet occasionally.
- Must be able to lift overhead up to 10 lbs. occasionally.
- Must be able to stand and walk frequently, sit occasionally, bend/stoop/squat/crouch occasionally, climb ladder/step stool/stairs occasionally and kneel/balance and reach above shoulders occasionally, reach below shoulders frequently, twist and turn occasionally.
- Pulls – patient positioning during transfer frequently, draw sheet pull 50 lbs. occasionally. Push – carts, tables and beds up to 40 lbs. occasionally.
- Hands – repetitive motion frequently, fine manipulation frequently, gross manipulation occasionally. Right hand – simple grasp under 50 lbs. frequently, firm grasp over 50 lbs. occasionally. Left hand – simple grasp under 50 lbs. frequently, firm grasp over 50 lbs. occasionally.
- Wrist – up and down motion, side to side motion occasionally.
- Foot pedals (bed locks, lift chairs, etc.) occasionally.
- Speaking/hearing occasionally (vital signs, etc.)
- Speaking/hearing in person/phone/call system frequently.
- Oral communication, speaking clearly constantly.
- Reading/writing (computer charting, English required) constantly.

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- Close eye work/small figures, etc., frequently, color differentiation occasionally.
- Distinguish temperature by touch frequently, by proximity occasionally.

ENVIRONMENTAL REQUIREMENTS (POSSIBLE EXPOSURE TO):

- Blood/body fluids, infectious disease frequently.
- Anti-neoplastic agents occasionally.
- Dust, fumes, gases, sharp objects occasionally.
- Animal dander.
- Driving auto equipment frequently.
- Abusive language and violent behavior from patients occasionally.

* KEY: Constant 67 – 100% of the time
 Frequently 34 – 66% of the time
 Occasionally 1 – 33% of the time

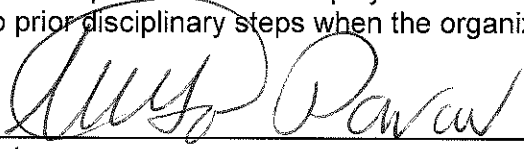
STANDARD OF PERFORMANCE AND ACCOUNTABILITY:

All employees will maintain high standards of integrity and business ethics, will abide by the organization's compliance program, rules, policies and procedures, applicable laws and regulations, will conduct self in an honest, ethical manner and report promptly any suspected violation of compliance standards to the Compliance Officer.

All employees will abide by the Injury and Illness Prevention Program (IIPP).

All employees will be held accountable in meeting all functions as defined within the scope of their job description, which includes all goals and objectives set for the position.

If accountability standards are not met, the employee may be given an oral warning followed by a written warning. However, the organization reserves the right to proceed directly to a written warning or separation from employment for misconduct or performance deficiency without resort to prior disciplinary steps when the organization deems such action is appropriate.



 President

8/5/13

 Date

 Supervisor

 Date

 Employee

 Date